



PRESIDENT

Pete Burke
NC State University - Housing

PRESIDENT- ELECT

David Osborne
Dept of Correction

PAST-PRESIDENT

Beverly O. Hall
NC Radiation Protection
DENR

TREASURER

Tina Pickett
DHHS - Controllers Office

SECRETARY

Amy D. Sawyer
NC Radiation Protection
DENR

BOARD CHAIR

Dan Thomas
NCDOT- Planning Branch

BOARD MEMBERS 2007

Karen Corley
DHHS - Public Health

Kim L. Gillespie
NCDOT- PDEA

Katherine Harrelson
NC Council for Women
DOA

J. Robin Haden
NC Radiation Protection
DENR

Anita McNeil
Budget, Planning and Analysis
DENR

North Carolina Society of Certified Public Managers
Officers and Board Meeting Minutes
Division of Prisons – 831 West Morgan Street, Raleigh
Annual Meeting – December 14, 2007

Members Attended: Beverly Hall, Dan Thomas, Amy Sawyer, David Osborne, Kim Gillespie, Tami Hinton. Others Present: Sarah Smith, Terry Bell, Margaret Peacock, Phil Henry, Jenny Rollins, and Ann Cobb of Office State Personnel.

Beverly Hall called the meeting to order and welcomed everyone. Pete Burke was unable to be present at this meeting due to his new job over at Duke University. A quorum was present for the meeting. This was the 2007 annual meeting for the CPM and purpose was to give out awards to those that were going off the Board and swearing in of new board members and officers. The group also set up dates for the 2008 calendar year.

Ann Cobb with the Public Manager's Program from the office of State Personnel was present to give an update and overview of the CPM program. Ann is the newly appointed Chair of the Consortium. The Consortium continues to grow and working toward having programs in all 50 states, currently 34 states have or are working toward an official CPM program to involve performance standards and distance learning. Ann expressed that the enrollment in the CPM program remains solid, however, administrative costs have increased and they are pursuing an increase in the program cost. The total increase will be probably around \$1,100 for the agency and would like feedback on this cost estimate from the agencies and the Society. Ann discussed a new initiative called the Frontline Leadership series which will target first time supervisors and those who have not had any training or that those that may need a refresher.

Ann also mentioned that there are needs at the local government level for the PMP programs. Her group is working with the Social Services in the counties to reach out to this group to meet their leadership needs with managing and supervisory skills. This also will assist in meeting the Consortium's national commitment to reach out to all government entities. If this works out the seating for the PMP program will need to increase attendance in the classes from 72 seats to seating from 90 to 110.

Ann encouraged the Society to provide specific topics that the faculty can assist with continued education in management and leadership. This was a suggestion of David Osborne to enhance the Society's meetings. Ann would like to have a statewide manager's forum with help of the Society. The Personnel Development Center (PDC) is currently being renovated and hopefully will have a ribbon cutting ceremony at the end of February to rededicate the center to its goal of professional training in a more pleasant environment.

Ann also mentioned that Jim Savage had double knee replacement surgery. Beverly requested his address so that the Society can send a get well soon card.

Dan introduced the next item of business which was approval and discussion of the 2006 Annual minutes. Dan provided highlights of the 2006 annual meeting based on these minutes. There were no corrections so Amy Sawyer motioned for the minutes to be approved and Beverly Hall seconded the motion and the motion passed unanimously. 2006 Annual Minutes attached.

Minutes: Amy Sawyer sent out the July 13, 2007 and the September 14, 2007 minutes to the Board members via email. The corrections to the September 14th minutes were made per Tina Pickett's request. David Osborne motioned to accept the July and Sept minutes as amended. Kim Gillispie seconded the motion and it passed unanimously.

Treasurer's Report: Tami Hinton provided the treasurer's report since Tina Pickett could not attend the meeting. The financial report is attached with the minutes. The budget report looks good and the Society was well under budget for the 2007 calendar year. The annual audit will be Wednesday, December 19, 2007 with the assistance of Armenous Adams. Tami made motion to accept the treasurer's report and Beverly Hall seconded the motion. The report was approved by all.

Old Business: There were no items to discuss.

New Business: Dan Thomas discussed the gifts for the recent 2007 graduates. He has had a difficult time getting the vendor Brand Fuels to contact him, therefore at this time not gifts have been sent to the graduates. He is working on ordering more key rings and would like to send these with letters to the new graduates in the first of the year. Dan is also working on getting travel mugs and golf shirts for next year for the Society merchandise.

George Askew Award: David Osborne announced that the 2007 Askew Award went to Michael King with the Department of Commerce. Mr. King's project was for "MIS Customer Relations Improvement Project". Michael's name will be engraved on the NC award winner's plaque at the PDC. He will also receive a medallion at the Academy's annual meeting being held in Columbus, Ohio in 2008.

Margaret J. Bailey Award: Amy Sawyer presented the information about the MJ Bailey award. Ms. Sawyer stated that the Margaret J. Bailey Award is a prestigious award and models the cannons of professional responsibility for fellows and affiliates of the Society. The individual nominated herein merits the recognition of this award truly demonstrates and models the cannons of the society not only by virtue of continued public service for more than 30 years but also in her dedication to challenge growth within her managers and the agency she has been a part of for the last 25 years. The award was presented to Beverly Hall by Ms. Margaret Peacock, for whom the award was originally established.

Committee Reports: Dan Thomas gave highlights of the committee reports offered by Pete Burke in his 2007 Annual Report. This report is attached with the minutes. This report discussed all the achievements and updates of all the Society committees. Dan also provided an inventory of the 2007 merchandise which is also attached with the minutes.

Recognition of Departing Board Members: David Osborne recognized the departing Board Members. Thanks to all who served on committees.

Beverly Hall served on the Board since 2003. She served on programs committee. She was president elect, served as president in 2006 and departing as past president of the Society. David presented Beverly with a plaque for her service to NCSCPM. She has been instrumental to the Society over the past three years.

Robin Haden served as Board member in 2006 and was on the Ethical Practices committee and provided service to our website. Certificate of Appreciation to be mailed.

Katherine Harrelson as a Board member. Certificate of Appreciation to be mailed.

Karen Corley as a Board member. Certificate of Appreciation to be mailed.

Tami Hinton made motion to approve the certificate and award trophy expenses that were presented during the meeting. David Osborne and Phil Henry made the motion to accept and Terry Bell seconded. The motion was approved by all.

Oath of Office: Ms. Hall administered the Oath of Office to the newly elected officers and Board members present:

David Osborne – 2008 President
Sarah Smith - President-elect
Dan Thomas - Treasurer
Amy Sawyer - Secretary
Kim Gillispie - Board Member
Jenny Rollins - Board Member
Terry Bell - Board Member

Pete Burke to become Past President will be sworn in at a later date. Tina Pickett will also be sworn in as Board Members at a later date.

Remarks by 2008 President: David would like everyone to reflect on our mission and our team commitment to the Society as we move forward in the upcoming year. He posed a question to all of Where do we go from here? He would like everyone keep these ideas in mind as we develop our Strategic Plan for the next year. What do we want our Society to stand for and to accomplish in 2008. David would like to continue to promote the manager excellence and leadership excellence through our training. David wrapped up in saying he would like to challenge our group as to how we will support the Society members and how the Society will benefit each other and meet the needs for all to participate. David said he is looking forward to working together and supporting each other for a successful 2008.

Final Discussions: The Board was all in favor and decided to move the meetings to the first Thursday morning of every month, with the exception of January and July. These meetings will be held at 10:00 a.m. at 831 West Morgan Street, Division of Prisons. The official 2008 meeting dates will be January 4th(first Friday), February 7th, March 6th, April 3rd, May 1st, June 5th, No meeting in July, August 7th, September 4th, October 2nd, November 6th and December 4th.

Motion to adjourn was made by Sarah Smith and seconded by Terry Bell. Meeting ended around 11:00 a.m. The Society also had a network luncheon following this meeting at the Village Ale House in Cameron Village and all were invited to attend.

Attachments:

- National Certified Public Manager Consortium Member Programs List
- Budget Report
- 2007 CPM Merchandise Inventory
- 2006 Annual Meeting Minutes
- 2007 Annual Report of NCSCPM
- 2008 Oath of Office